SKILLS

STUDENT ENGAGEMENT AND CAREER DEVELOPMENT
career.arizona.edu
Tips on Resumes and Cover Letter, Interviewing, Networking, Regular Events and Skills Training including:

• Handshake - Handshake is the University of Arizona’s job board and career development platform
• Job and Internship Search – help find on campus jobs and internships
• Lifelab – Connect your strengths, interests and values to a career path that’s right for you. Create a plan to get relevant skills and experiences related to your chosen career path. Reach your Career goal by optimizing your resume and polishing your pitch.
• Job Shadow Program - Explore an industry, organization, and/or specific job role during a one-of-a-kind opportunity to shadow professionals in the field for ONE DAY during Winter Break, Spring Break, and early Summer Break.
• UA Leadership Endorsement - the University of Arizona Leadership Endorsement tells future employers and graduate/professional schools that the University of Arizona can verify that you have the leadership skills, knowledge, and values that make you a candidate who will rise to the challenge.

THINK TANK
thinktank.arizona.edu
Offers services such as tutoring, workshops, academic skills resources and entrance exam test study prep including:

• The Writing Center - In addition to assisting students with academic writing, representatives from the Writing Center can help with personal statements, cover letters and resumes.

THRIVE CENTER
thrive.arizona.edu
A community where students successfully navigate through, excel in, and graduate from the University of Arizona prepared for life after college. Regular workshops are held, with topics like constructing a financial personal statement, time management, stress management, interviews and resumes, and more

UNDERGRADUATE RESEARCH OPPORTUNITIES CONSORTIUM (UROC)
grd.arizona.edu/uroc
This opportunity provides participants with excellent research training and graduate school preparation. Valuable for students considering careers in research or other fields that require master’s degrees.

WRITING SKILLS IMPROVEMENT PROGRAM
wsip.arizona.edu
Improve writing skills and achieve academic success. “Tip” sheets, additional WSIP handouts, and quality writing-related materials from outside organizations available, as well as tutoring, workshops and more.
ALUMNI / MENTORING

HUMANITIES ALUMNI DIRECTORY
humanities.arizona.edu/new-alumni
Near or upon graduation, join the Humanities Alumni directory to stay in touch with your college contacts and mentors.

HUMANITIES LINKEDIN ALUMNI GROUP
linkedin.com/school/uazhumanities
Upon graduation, connect with the College of Humanities on LinkedIn and request to join our private alumni group to gain access to exclusive invitations, career networking resources and fellow alumni.

BEAR DOWN NETWORK
beardownnetwork.com
Network with University of Arizona alumni, find a mentor, access Alumni Job Board

WILDCAT MENTOR SOCIETY
arizonaalumni.com/wildcat-mentor-society
This program will connect UA alumni with current students in a mutually beneficial learning and sharing environment. Mentors will enable them to build their professional network, strengthen their UA alumni network, and create deep, meaningful mentor-mentee relationships which may last well beyond this program.

STUDENT OPPORTUNITIES / SCHOLARSHIPS

COLLEGE OF HUMANITIES SCHOLARSHIPS
humanities.arizona.edu/students/scholarships
Each year the College of Humanities is offers scholarships to deserving students enrolled in disciplines across the College.

FULBRIGHT U.S. STUDENT PROGRAM
us.fulbrightonline.org
The Fulbright U.S. Student Program offers research, study and teaching opportunities in over 140 countries to recent graduates and graduate students

SCHOLARSHIP UNIVERSE
financialaid.arizona.edu/scholarshipuniverse
Scholarship-matching tool for admitted University of Arizona students. SU connects Wildcats to millions of dollars in internal and external scholarships. Study Abroad included.

STUDY ABROAD WITH UA GLOBAL
global.arizona.edu
More than 4,000 international students, operate a growing network of Global Locations, and offer study abroad programs in the world’s most exciting places.

JOB RESOURCES

CENTER FOR ENGLISH AS A SECOND LANGUAGE
cesl.arizona.edu/teach
The Teaching English as a Foreign Language (TEFL/ TESOL) Certificate Program prepares people to teach English abroad. A TEFL/TESOL Certificate is recognized worldwide as an entry-level credential for teaching English as a foreign language.

NATIONAL CENTER FOR INTERPRETATION
nci.arizona.edu
Training and testing for a career as court interpreter

CAMPUS CLOSET
asuatoday.arizona.edu/what-we-do/campus-closet
Campus Closet is an ASUA service organization that collects and then distributes - free of charge - gently used or new business, professional, and casual clothing to University of Arizona students for use at interviews, internships, professional events, and/or daily wear.

Clothing distributions happen twice a month, Wednesdays from 4PM – 6PM in the Sonoran Ballroom. Check website for exact dates.

CAMPUS PANTRY
campuspantry.arizona.edu
The goal of the UA Campus Pantry is to reduce food insecurity in our Wildcat Community. At our distribution events, students and staff can grab important food staples at no cost. All you need is your CatCard!

Spring 2022 Hours:
Tuesday 2PM – 6PM
Wednesday & Friday 11AM – 3PM
Sonora Room, 1st floor of the SUMC
Please bring your surgical/N95 mask, your Catcard and a bag
The Writing Skills Improvement Program (WSIP) provides professional support for writers. We help writers identify patterns and learn and apply skills to strengthen their writing. We offer online and in-person services.

FREE SERVICES FOR UNIVERSITY OF ARIZONA STUDENTS (during the regular academic semester):

- Drop-in Tutoring, no appointment necessary
- Individual and Small-Group Tutoring by appointment
- Regular Weekly Workshop Series
- Online Writing Room (available year-round)

FEE-BASED SERVICES FOR ALL WRITERS (available year-round):

- Job-Market Preparation
- Professional Editing
- Individual Tutoring and Small-Group Tutoring
- Faculty, staff, and community tutoring and writing groups
- Regular Weekly Workshop series
- Online Writing Room
- Custom workshops and presentations (including professional development for staff and faculty)
- Graduate Writing Institute
- Young Writers Institute
- Writing Boost!
- Academic Writing in the Borderlands Initiative

wsip.arizona.edu  writingskills@email.arizona.edu  (520) 621-5849
The Spanish online translation certificate (Medical, Legal, and Business) is intended for bilingual (English-Spanish) speakers with no formal training in translation who wish to improve or expand their knowledge and skills in written translation. This three-course certificate program trains entry-level translators in Spanish to serve the needs of doctors’ offices, hospitals, public health settings, courts, legal offices, schools, etc. A University of Arizona Certificate in Translation is awarded upon successful completion of the program (three courses).

Upon completion of the program, students will have attained the following:

- Practice translating medical, legal, and business content from English to Spanish and Spanish to English
- Knowledge of English/Spanish health, legal and business terminology and of how to expand on it
- Knowledge of how to make translation decisions on the basis of the translation requirements
- Training in cultural competency
- Preparation to work in health, legal and business settings

**COURSES**

- Medical Translation
- Legal Translation
- Business Translation

Each course is 16 weeks long and is usually offered 1-2 times per year. Currently courses are not credit bearing, but credit may be awarded under the SPAN designation (SPAN 410, 411, 412). Students interested in credit options should consult with their advisor and the program director.

**APPLICATION AND REGISTRATION**

To apply, you will need to complete and submit a background information form and a written entrance exam to test your proficiency in English and Spanish. Applying to the program is free, and you can apply any time.

**FOR MORE INFORMATION**

nci.arizona.edu/
online-translation-certificate
Each summer, the National Center for Interpretation at the University of Arizona (NCI) offers its prestigious Court Interpreter Training Institute (CITI). Now in its 39th year, the CITI is NCI’s most comprehensive Spanish/English court interpreter training and is renowned nationally and internationally.

In 2022, the CITI will be offered as a fully online program for the third year running, combining asynchronous and synchronous instruction to maximize its impact. It will begin with a series of webinars in June (about 10-15 hours/week of work) followed by two weeks of intensive, online instruction from July 4-15 (about 30-40 hours/week), which focuses on practicing interpreting skills with the CITI’s exceptional, federally (U.S.) certified instructors. It’s a once-in-a-lifetime experience!

Students will attend lectures in subject areas such as legal procedure, ethics and protocol, drug and weaponry terminology, and slang, among others. Students will also receive intensive lab practice and feedback in simultaneous and consecutive interpreting and sight translation, where they will work individually and in small groups to develop note-taking, memory development and self-instruction techniques.

For more information

nci.arizona.edu
Get a TEFL/TESOL Certificate and teach English abroad!

<table>
<thead>
<tr>
<th>Online Self-Paced</th>
<th>Face-to-Face</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>120-hour TEFL/TESOL Certificate</strong></td>
<td><strong>20-hour Practicum</strong></td>
</tr>
<tr>
<td>• Start any day of the year</td>
<td>• Add classroom experience after</td>
</tr>
<tr>
<td>• Completed at students’ own pace</td>
<td>• your online TEFL/TESOL certificate</td>
</tr>
<tr>
<td>• All-comprehensive curriculum divided into 8 units, 18 modules</td>
<td>• Offered on campus at CESL</td>
</tr>
<tr>
<td>• All materials included: recorded lectures, readings and videos of sample lessons</td>
<td>• Includes 17 hours of observations and 3 hours of teaching</td>
</tr>
<tr>
<td>• Cost: $485.00 tuition + $65.00 fees</td>
<td>• Multiple programs, levels and skills to observe</td>
</tr>
<tr>
<td>• Job placement advising and opportunities all over the world!</td>
<td>• 8 weeks to complete, flexible hours</td>
</tr>
<tr>
<td></td>
<td>• Multiple sessions a year available</td>
</tr>
<tr>
<td></td>
<td>• Cost: $410.00 tuition + $50 fees</td>
</tr>
</tbody>
</table>

More information: cesl.arizona.edu/teach/tefl-certificate